

**M-DCPS / UTD
LETTER OF UNDERSTANDING
ELEMENTARY SCHOOLS / EXTENDED DAY**

This Letter of Understanding (LOU) confirms the collaborative agreement held between Miami-Dade County Public Schools and the United Teachers of Dade (UTD) regarding the twenty-five (25) schools that are classified by the State of Florida as being one of the "Lowest 300 Elementary Schools" effective for the 2014-2015 school year.

Pursuant to House Bill 5101 as passed by the 2012 Legislature, schools designated by the State of Florida as being one of the "Lowest 100 Elementary Schools" and expanded to the "Lowest 300 Elementary Schools" effective for the 2014-15 school year, must offer an additional hour of intensive reading instruction beyond the normal school day for each day of the entire school year for all students in the school. The only students exempt from this requirement are students who scored a Level 5 in Reading on the prior year FCAT.

- This additional hour of instruction shall not be considered tutoring or intervention and must be direct instruction taught by a certified teacher or reading specialist. This additional hour of instruction will be embedded in the school schedule.
- Pursuant to section 1008.32 Florida Statutes, the State Board of Education shall withhold funds from a school district that fails to comply with this requirement.
 - Elementary Schools affected by this clause include: Frederick Douglass, Broadmoor, Dr. Robert Ingram, Earlington Heights, Ethel F. Beckford/Richmond, Golden Glades, Holmes, Jesse J. McCrary Jr., Poinciana Park, Shadowlawn, West Homestead K-8, Toussaint L'Ouverture, Arcola Lake, Biscayne Gardens, Brentwood, Carol City, Laura C. Saunders, Liberty City, Robert Russa Moton, Barbara Hawkins, North Miami, Agenoria S. Paschal/Olinda, Kelsey L. Pharr, Redondo, and Scott Lake.
- Teachers at the twenty-five (25) identified schools above will be required to extend their instructional workday an additional hour per day starting Monday, August 18, 2014. This provision will not be applicable on teacher planning days and on the early release days at the end of the school year. Faculty meetings at these schools shall be scheduled on Wednesdays.
- Educational Excellence School Advisory Council (EESAC), in collaboration with District-based personnel, will develop and implement School Improvement Plans to address involvement by all teachers to raise student achievement. Instructional Reviews will take place a maximum of three times per year in collaboration with Region, District, and State personnel, as well as UTD representatives and/or the UTD steward from the school. Periodic classroom visits, in addition to Instructional Reviews, will be conducted by Region and District personnel.
- Teachers at the twenty-five (25) identified schools above participating in the additional hour of instruction will receive an annual supplement of \$4,600. Payment of this supplement shall be expedited.

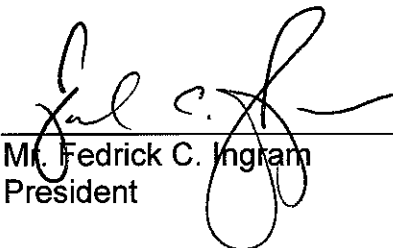
- Teachers assigned to Pre-K programs at the twenty-five (25) identified schools are excluded from the previous requirements, as well as the additional compensation.
- Non-Instructional personnel at the twenty-five (25) identified schools above who work beyond their regular workday will be compensated at the overtime pay rate.
- Temporary Instructors substituting for teachers who provide an additional hour of instruction will be provided a 1/6 daily premium. Temporary Instructors substituting for Pre-K teachers and Pool and Paraprofessional Temporary Instructors are not eligible for the 1/6 daily premium.
- Teachers and Paraprofessionals at the twenty-five (25) identified schools above, who are not able to work the extended instructional workday, shall have the opportunity to transfer to another location. An Application for Transfer-Instructional Position (FM 3651) must be completed, indicating Extended School Day as the type of transfer requested, and must be submitted to the Office of Human Capital Management by August 29, 2014. Employees requesting a transfer from one of the identified extended day schools will be given priority consideration for transfer. The Office of Human Capital Management will facilitate this process.


This LOU will be subject to annual review and renewal based on student performance data. The parties agree that the discussions for the LOU for the 2015-2016 school year will begin on release of the Lowest 300 list from the State.


MIAMI-DADE COUNTY PUBLIC SCHOOLS

UNITED TEACHERS OF DADE


 _____ 8/21/14
 Date
 Dr. Pablo G. Ortiz
 Associate Superintendent
 Education Transformation Office


 _____ 8/21/14
 Date
 Mr. Fedrick C. Ingram
 President


 _____ 8/21/14
 Date
 Ms. Enid Weisman
 Chief Human Capital Officer
 Office of Human Capital Management


 _____ 8/21/14
 Date
 Mr. Jorge L. Garcia
 Assistant Superintendent
 Office of Labor Relations

The schools with extended hours for 2014-2015 are as follows:

Work Location	Elementary School	Address
4071	Agenoria S. Paschal/Olinda	5536 NW 21 Avenue
0101	Arcola Lake	1037 NW 81 Street
3781	Barbara Hawkins	19010 NW 37 Avenue
0361	Biscayne Gardens	560 NW 151 Street
0461	Brentwood	3101 NW 191 Street
0521	Broadmoor	3401 NW 83 Street
0681	Carol City	4375 NW 173 Drive
4121	Dr. Robert B. Ingram	600 Ahmad Street
1561	Earlington Heights	4750 NW 22 Ave, Miami
4651	Ethel F. Beckford/Richmond	16929 SW 104 Avenue
1361	Frederick Douglass	314 NW 12 Street
2161	Golden Glades	16520 NW 28 Avenue
2501	Holmes	1175 NW 67 Street
3021	Jesse J. McCrary, Jr.	514 NW 77 Street
4401	Kelsey L. Pharr	2000 NW 46 Street
2941	Laura C. Saunders	505 SW 8 Street
2981	Liberty City	1855 NW 71 Street
3941	North Miami	655 NE 145 Street
4501	Poinciana Park	6745 NW 23 Avenue
4611	Redondo	18480 SW 304 Street
3541	Robert Russa Moton	18050 Homestead Avenue
4881	Scott Lake	1160 NW 175 Street
4961	Shadowlawn	149 NW 49 Street
3051	Toussaint L'Ouverture	120 NE 59 Street
5791	West Homestead K-8	1550 SW 6 Street



APPLICATION FOR TRANSFER -- INSTRUCTIONAL POSITION
FOR SCHOOL YEAR 20 ____ - 20 ____

Transfer forms may be submitted anytime after February 1st for the following school year but must be received by the Instructional Staffing Office at least five days prior to the opening of school for the new year. A newly hired/rehired teacher will be eligible to submit a transfer application only if he/she has been employed at the same work location for a minimum of three school years.

NAME (LAST) (FIRST) (MIDDLE) EMPLOYEE NUMBER HOME OR CELL PHONE #
HOME ADDRESS (NUMBER) (STREET) (CITY) (STATE) (ZIP) E-MAIL ADDRESS
PRESENT SCHOOL NAME WORK LOCATION # YEARS AT PRESENT LOC.
SUBJECT(S) LISTED ON CERTIFICATE VALIDITY PERIOD

PLEASE INDICATE THE TYPE OF TRANSFER YOU ARE REQUESTING

- VOLUNTARY EXTENDED SCHOOL DAY
HARDSHIP
Distance: _____ Miles within Miami-Dade County (one way by shortest route) between home and present school.
Medical: Physician's statement MUST be attached.
Special Consideration: Written explanation MUST be attached.

REQUESTED SCHOOL(S) FOR TRANSFER
Table with 2 columns and 6 rows for listing schools.

OR REQUESTED REGION CENTER(S) FOR TRANSFER
Table with 2 columns and 3 rows for listing region centers.

Directions: Please complete this section of the transfer application and submit it to your principal. The principal will make a recommendation, provide a copy for you, and forward the application to:

TO: W/L 9303 - Room 269 (SBAB)
Instructional Staffing
ATTN.: DIRECTOR

PLEASE ALLOW 5-10 WORKING DAYS FOR PROCESSING.

Signature of Teacher _____ Date _____

PRINCIPAL'S RECOMMENDATION

- I recommend this application be accepted.
I recommend this application be rejected for the following reason (Please check):
Teacher is on prescription: (Except as provided in Florida Statute 231.29)
Newly hired teacher who has not completed three years at this location.

Signature of Principal _____ Date _____

OFFICE OF INSTRUCTIONAL STAFFING

Application Status
ACCEPTED REJECTED

Signature of Executive Director _____ Date _____