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TIMELINE OVERVIEW 2024-25

This table provides a timeline for school leaders and evaluators to prepare for Mid- and End-of-Year conversations, as well as important deadlines regarding renewal decisions from Human Resources.

Date		Event
September 6, 2024		Formal, scored observations can begin
September 27, 2024		SLO SUBMISSION deadline for traditional classroom instruction teachers (SLO TIMELINE)
October 9, 2024		Fall Student Perception Survey Window Opens <i>Window October 9 - November 13, 2024</i>
October 29, 2024		Recommended date by which leaders should have completed the first round of formal observations
November 1, 2024		Deadline for leaders to APPROVE SLO's for teachers
November 1, 2024		SSO SUBMISSION deadline for Non-Instructional/ Itinerant Teachers (NII's): (SSO TIMELINE) MSO SUBMISSION deadline for Special Service Providers (SSPs) (MSO TIMELINE)
November 13, 2024		Fall Student Perception Survey Window Closes <i>Window October 9 - November 13, 2024</i>



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November 15, 2024		Deadline for leaders to APPROVE <ul style="list-style-type: none"> • SSO's for Non-Instructional/ Itinerant Teachers (NII's) • MSO's for SSPs and • SLOs for teachers with limited student contact time (i.e. less than 3 days of student contact per week)
November - December		Backwards plan the rollout of Mid-Year Conversations with your ILT
December 9, 2023		LEAP and SSP Mid-Year Conversation Window Opens (note - these conversations should only take place once the teacher or SSP's second observation has been completed). <i>Window December 9, 2023 - February 14, 2024</i>
January 29, 2025		Recommended date by which leaders should have completed the second round of formal observations.
January 29, 2025		Second Semester SLOs/SSOs/MSOs due (only for teachers who teach semester classes, and who didn't do them 1st semester)
February 3, 2025		Spring Student Perception Survey Window Opens <i>Window January 30 - February 21, 2025</i>
February 14, 2025		Mid-Year Conversation Window Closes <i>Window December 9, 2023 - February 14, 2024</i>
February 28, 2025		Spring Student Perception Survey Window Closes <i>Window January 30 - February 21, 2025</i>
February - March		Backwards plan the rollout of End-Of-Year Conversations with your ILT



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April 4, 2025		Recommended date by which leaders should have completed the third round of formal observations for all teachers in order to allow for an additional coaching cycle prior to EOY conversations and final ratings.
April 7, 2025		LEAP and SSP EOY Conversations Window Opens <i>Window April 7 - May 16, 2025</i>
April 25, 2025		Deadline for HRPs to enter all final renewal/continuance decisions in the DPS Growth and Performance System (DPS GPS).
May 2, 2025		Deadline for school leaders to conduct renewal decision conversations with Probationary, Innovation and contract teachers and share renewal/continuance decisions. School Director/ED, School Leader and teacher signatures (or force closures) shall be obtained and submitted electronically (by today) through the DPS Growth and Performance System (DPS GPS).
May 7, 2025		Last day to conduct scored LEAP classroom observations for all teachers
May 15, 2025		Board Meeting - RENEWAL DECISIONS GO TO VOTE for Probationary Teachers
May 16, 2024		LEAP and SSP EOY Conversations Window Closes (See statute regarding teachers receiving draft evaluations two weeks prior to the last day of class)
May 16, 2024		SLOs, SSOs, and MSOs are due
May 21, 2025		Deadline for teachers to be given their LEAP EOY Overall Ratings (best practice is to have these done via EOY Conversations)
May 23, 2025		All LEAP evaluations are final in the DPS Growth and Performance System (DPS GPS). All SSP evaluations are final in SSP GPS EOY Final Rating Form



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May 31, 2025		Deadline for non-renewal notices to be delivered to appropriate teachers
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Key



Start and Stop



Deadlines



Plan